

Sustainable Procurement Policy

Introduction

Sustainable procurement supports New Zealand's contribution to the delivery of the United Nations Sustainable Development Goals, notably Sustainable Development Goal 12—Responsible Consumption and Production which states:

"Achieving Goal 12 requires a strong national framework for sustainable consumption and production that is integrated into national and sectoral plans, sustainable business practices and consumer behaviour, together with adherence to international norms on the management of hazardous chemicals and wastes."

Policy overview

It is the policy of Wright Communications to identify and manage the environmental, social and economic impacts within our supply chain.

We are committed to:

- Prioritising suppliers who have embedded sustainable and ethical practices within their organisation and who drive such practices within their own supply chain;
- Working with like-minded suppliers and vendors in the supply chain to help assure adverse environmental impacts and risks associated with our services are reduced and properly controlled;
- Favouring the purchase of goods that can be reused, repaired, recycled and those that contain recycled content;
- Setting objectives and pursuing continuous improvement of our practices;
- Complying with the letter and spirit of all applicable legislation.

We favour suppliers that actively:

- Reduce their environmental footprint through:
 - Conservation of resources, including the use of energy, water and materials;
 - Waste minimisation, both within their operations and through reduction of packaging; and
 - Reducing the impact of deliveries and maximising local sourcing.

We deliver benefits to society by:

- Ensuring that fair and ethical sourcing practices are applied and that suppliers are complying with socially responsible practices, including legislative obligations to employees.
- Complying with International Labour Organization (ILO) principles in respect to human rights and conditions of employment
- Ensuring that slavery and human trafficking is not taking place in any of our supply chains

We drive economic growth through:

- Considering the life-cycle cost of products and minimising environmental impacts of the life of goods and services by choosing products or services that have lower adverse impacts; and
- Providing the Living Wage (at a minimum) to employees and contractors.

Examples of sustainable procurement at Wright Communications

- We minimise the use of paper in the office and buy carbon neutral, recycled paper products from OfficeMax which prioritises ethically sourced products;
- We use re-usable RocketWave notebooks with Frixion pens;
- Our cleaning contract aligns with waste reduction goals, environmentally friendly products and living wages;
- We collect and recycle paper, cardboard, plastics, and organic waste;
- We reuse plastic name tags from previous events (ask attendees to return them after the event);
- Purchase supplies, furniture and fittings that include recycled content and that can be recycled at the end of their life;
- We purchase carbon neutral electricity from Ecotricity; and
- We use low-emitting vehicles for our team – Prius C hybrids and the Managing Director offsets her commute to work in a hybrid.

Culture and policy review

We will involve staff in the implementation of this policy, for greater commitment and improved performance.

We will update this policy at least annually in consultation with staff and other stakeholders where appropriate.

We will work with suppliers and contractors to improve their sustainability performance.